

Charwelton Parish Meeting

Minutes of Meeting held in the Village Hall on Thursday 21st May 2026 - 7pm

Present: Barry White (Chairman), Sue Porter (Clerk) and 5 members of the public

1. OPENING PROCEDURES

2. APOLOGIES – Graham White, Katie Briggs, June Pound, Ian and Elizabeth Cunningham, Trish Willoughby, Richard and Rosemary Bourne

3. APPROVE MINUTES FROM PARISH MEETING held on THURSDAY 20th NOVEMBER 2025 – The minutes were approved by all as an accurate record of the meeting and these will be signed and dated by the Chairman.

4. REPORT FROM WEST UNITARY COUNCILLOR (R Frost/C Hastie) – The annual report will be uploaded to the website and parishioners are advised to contact either of them should there be any concerns. Following a meeting with Charlie and Rupert, the Chairman advised that the Local Plan consultation indicates no threat of development to the parish. Byfield continue to fight the proposed new developments, and Woodford Halse is earmarked for 128 new homes, even though it has already had 28% growth recently. Reports have been received of the Charwelton to Hellidon road being in a bad condition, and the ward councillors are trying to assist. There is an opportunity to use the Immediate Justice Team for small maintenance works around the village.

5. BUSINESS

5.1 Internal Audit Report 2025/26 – The report was received and read by the Chairman. The website will now be maintained by the Clerk for the Parish Meeting to ensure all the documentation is up to date for the audits. It was a concern that the Parish Reserves are too low, these will be increased at the budget meeting, over the next couple of years, to raise the funds to an adequate level, which has a recommendation of 100% of the precept.

5.2 Approve Annual Governance Statement 2025/26 – It was approved by all that the Annual Governance Statement was signed and dated by the Chairman, and this will be uploaded to the website.

5.3 Approve Annual Accounting Statement 2025/26 - It was approved by all that the Annual Accounting Statement was signed and dated by the Chairman, and this will be uploaded to the website.

5.4 Approve Certificate of Exemption Certificate 2025/26 - It was approved by all that the Certificate of Exemption was signed and dated by the Chairman, and this will be uploaded to the website, and submitted to the External Auditor. The Public Rights Notice will be displayed on the website with the dates of 3rd June – 14th July 2026 included.

5.5 Highways Update – The impact on the roads due to HS2 traffic was discussed. Although the A361 through the village was resurfaced around 5 years ago, this is now in need of further attention and R Frost will be asked if there is any further funding available for the parishes affected by the large amount of HGV's travelling through the area.

5.6 Parish Website – This has been updated with the Parish Meeting minutes and audit documents. Any events or news can be added. Website address is www.charweltonparish.gov.uk for all to access.

5.7 Fox & Hounds Update – The one year anniversary of reopening is approaching in June, with some events planned.

5.8 Review Annual Insurance Policy – The price for 2026/27 was £548, a slight increase from £529, it was approved by all that the policy meets with the needs of the parish.

5.9 Defibrillator Inspections – Continue to advertise for a voluntary regular checker.

5.10 Flood Warden – A voluntary position, which will be advertised, training and a pack will be provided.

6. FINANCE (NOVEMBER 2025 to MAY 2026)

The following payments were approved by all:

PAYMENTS:

BACS	E-On - Street Lighting Maint Oct-Dec25	£ 46.20	PCA1957 s3
DD	ICO - Data Protection Fee 2026	£ 47.00	LGA1972 s111
DD	N Power – Street Lighting Oct-Dec25	£ 396.33	PCA1957 s3
DD	N Power – Street Lighting Jan-March26	£ 361.29	PCA1957 s3
BACS	Parish Online – Website Service	£ 378.00	LGA 1972 s111
BACS	Turtle Engineering – Defib Pads	£ 78.97	PCA1957 s3

APPROVE PAYMENTS TO BE PAID

Clear Insurance – Annual Renewal 2026-27	£ 548.73	LGA1972 s111
S Porter – Clerks Salary Jan-June26	£ 702.00	LGA1972 s112
NCALC – Membership/Internal Audit	£ 437.95	LGA 1972 s111
Village Hall – Grant Payment 2026	£ 700.00	LGA 1972 s111
Charwelton PCC – Grant Payment 2026	£ 300.00	LGA 1972 s1
E-On - Street Lighting Maint Jan-March26	£ 46.20	PCA1957 s3
Mr M Freeman – Grass Mowing x 2	£ 576.00	HA1980 s96

INCOME RECEIVED:

Nat West	Interest	£ 0.33
WNC	½ Year Precept	£3,910.00

BANK BALANCES (AS OF 30.04.2026)

CURRENT ACCOUNT	£ 5,394.76
RESERVE ACCOUNT	£ 74.15

7. PLANNING

PLANNING APPLICATIONS

2026/0046/LBC & 2026/0027/FULL- Listed Building consent to replace one window, repair works to other existing windows and doors, replace roof covering, installation of a new shower room, replace staircase and provision of additional insulation within existing ancillary accommodation – Charwelton Hall, Banbury Road, Charwelton

No Objections

2026/0391/LBC - Listed building consent to make alterations to stone retaining wall adjacent to driveway on east elevation. A slight curve will be introduced to allow improved access to the driveway – 18 Church Street, Charwelton

No Objections

2026/1358/PIP - Demolition of the existing dwelling and replacement with 1 No. new dwelling – Hellidon Way, Hellidon Road, Charwelton

No Objections

PLANNING PERMISSION GRANTED

The following planning permission was noted:

2025/5280/LBC - Pointing of the stone on the house in a lime mortar mix and change defective lintels - 18 Church Street, Charwelton

8. OPEN FORUM – The flooding on the A361 appears to have improved following the jet washing of the gullies. This will continue to be monitored, and contact will be made by WNC to the landowner of the pond should any further issues occur. There has been no update on the solar farm planning application.

Meeting Closed: 7:40pm

DATE OF NEXT CHARWELTON PARISH MEETING – THURSDAY 19th NOVEMBER 2026 - 7pm